

**TOWN OF EAST WINDSOR
WATER POLLUTION CONTROL AUTHORITY**

Minutes of Meeting of March 25, 2015

Members Present: Paul Anderson, Dave Tyler, Chuck Riggott and Kirk Montstream

Others Present: Superintendent E. Arthur Enderle III, Chief Operator Ed Alibozek, WPCA Attorney Michael Lanza and Recording Secretary Laura Michael

Time and Place

Paul Anderson, Chairman, called the meeting to order at 7:00 p.m. at the WPCA Admin Building, 192 South Water St, East Windsor, CT

**I. Public Hearing Scheduled at 7:00 p.m.
Change to the Facility Connection Charge Rate**

Motion: To open the public regarding the change in the Facility Connection Charge Rate.
Tyler/Riggott
Passed unanimously

Mr. Anderson read the public hearing notice that was published on March 13, 2015 in the Journal Inquirer.

The Water Pollution Control Authority of the Town of East Windsor will meet at EWWPCA Administration Building, 192 South Water Street, East Windsor, Connecticut on Wednesday, March 25, 2015, at 7:00 p.m. for the purpose of holding a Public Hearing regarding a Change to the Facility Connection Charge Rate.

The new Facility Connection Charge rate of \$6,500 will become effective July 1, 2015. A review of the Facility Connection Charge rate will be conducted every three years and the following conditions shall apply:

1. Existing dwelling units on an existing sewer line will be able to connect with an FCC charge of \$4,994 for one year following the effective date of the 2015 FCC Rate Change.
2. All commercial units shall pay the new rate as of the effective date.
3. All new construction shall pay the new rate as of the effective date.

Information regarding the rate change is available at the Office of the Water Pollution Control Authority, 192 South Water Street, East Windsor, Connecticut. Dated, this 13th day of March 2015.

Paul Anderson, Chairman
Town of East Windsor
Water Pollution Control Authority

The Change in the FCC Rate was open to discussion. Mr. Montstream stated that he is in agreement with the increase. No one from the public was present and there was no further discussion.

Motion: To close the public hearing regarding the Change in the Facility Connection Charge Rate.
Tyler/Riggott
Passed unanimously

II. Action on Change to the Facility Connection Charge Rate

Motion: To adopt the Change in the Facility Connection Charge as published.
Tyler/Riggott
Passed unanimously

III. Added Agenda Items

Mr. Enderle explained that an application for West River Farms needed to be added to the agenda.

This institution is an equal opportunity provider and employer.

IV. Acceptance of Minutes of February 25, 2015

Motion: To accept the minutes of February 25, 2015 as corrected.

Tyler/Riggott

Discussion: Mr. Anderson explained that in the 5th sentence of the 1st paragraph on page two, it reads "The property owner could get a waiver from NCH if they have a working septic system." The waiver would come from the WPCA not NCH. In the 8th sentence of the same paragraph, "Mr. Montstream asked how long the NCH waiver is good for" the waiver would come from the WPCA not NCH. In the 6th sentence of the same paragraph, "Mr. Enderle reported there is a State Statute in Chapter 103 that allows WPCA's to order a connection if sewer runs in front of a property and the septic has failed." Mr. Anderson explained that the WPCA would hire a contractor to make the connection and then charge the property owner; if the connection is not made by the property owner. Mr. Anderson explained that in the Superintendent's Report, it was reported that the nitrogen check had been received. The nitrogen checks are sent out in August each year. Notification of the amount of the nitrogen credit was received. Mr. Anderson would like to include Mr. Montstream's comment that he didn't want to see an increase in the sewer use charge.

Passed unanimously

V. Communications

There were no communications.

VI. Visitors

There were no scheduled visitors.

VII. Public Participation

There was no public participation.

VIII. Receipt of Applications

Noble East Windsor LLC, 7 Winkler Rd, COM2015-001

Tim Coon, JR Russo was present for Noble East Windsor LLC, the proposed convenience store on Winkler Rd and Route 140. Mr. Enderle explained that they have submitted an application, plans and have received Town Engineer Len Norton's memo. Mr. Norton had one comment, the plan shows an 8" sewer pipe connecting to an existing lateral; he assumes the lateral is 6". He recommended a detail for this connection. Mr. Coon clarified that the sewer line is 8" with a 6" lateral. He will add labels to the plans. The lateral will serve the convenience store and the existing building that will be used for offices. There will be a 6" lateral to the remaining lot for future connection. There will be a 20' easement to the Town of East Windsor. Mr. Tyler feels the easement should be 25' – 30'. It was explained that this was based on the current WPCA sewer details. Mr. Tyler asked if the sewer line could be shifted to one side; leaving room to work should a repair be necessary. Mr. Montstream felt it should be left alone; the manhole is in an island. Mr. Anderson asked that if it was practical, to move it to one side. Mr. Alibozek asked when construction would begin. Mr. Coon replied this spring.

Motion: To accept the application of Bernard H. Lavoie, 7 Winkler Rd, East Windsor, CT, Map 113/Block 24/Lot 2; Zone B-3; prepared for Noble East Windsor LLC, PO Box 366, East Longmeadow, MA, by JR Russo & Associates LLC, 1 Shoham Rd, East Windsor, CT 06088, revision date 12/19/2014; contingent on Town Engineer Len Norton's concurrence with pending revisions.

Tyler/Montstream

Passed unanimously

Mr. Coon thanked the Board and left the meeting at this time.

West River Farms, Scantic Rd, COM2015-002

Mr. Enderle explained this is the former Victory Outreach/Nike Missile site. There are plans for 69 single family dwellings to be constructed in 3 phases. Town Engineer Len Norton's memo has not been received. Dana Steel from JR Russo will be at the April meeting to give a presentation and take questions. Mr. Anderson stated they could not receive the application without Mr. Norton's memo; it is an incomplete application.

IX. Approval of Applications

There were no applications to be approved.

X. Legal

This will be discussed under new business.

XI. Unfinished Business

IT Status

Mr. Alibozek reported that so far, so good.

Benefit Assessment Policy

Not addressed at this time.

XII. New Business

EDU Change for Commercial Users

Mr. Anderson explained that a public hearing would need to be scheduled to change the EDU from 60,000 gallons to 50,000 gallons. Mr. Enderle put together a commercial billing comparison which he provided to the Board. He explained that currently, a commercial unit is billed out as 60,000 gallons per unit; reducing the commercial unit to 50,000 gallons would provide approximately an 8% increase. This would take some of the burden off the residential users; they have been hit hard with the past rate increases. Mr. Montstream asked if the commercial users are given water conservation information. Mr. Enderle replied that it is suggested that they install deduct meters for irrigation systems. This way they are charged for the water they use.

Draft Budget Review

Mr. Enderle explained the contents of the budget packet he provided. He asked the Board to set dates for two budget workshops. The budget workshops will be held on Wednesday April 8th and Wednesday April 15th at 4:00 p.m.

Revision to Delinquent Collection Policy

Mr. Enderle presented the Board with a revised delinquent sewer use policy. There is a need to be more aggressive with collections. Mr. Enderle met with the Town Tax Collector and would like to be on par with the Town's collection policy. The WPCA is averaging a 96% collection rate; the Town aims for a 98.75% collection rate. Mr. Anderson reported that to get to no increase, the money that is owed, needs to be collected. Mr. Montstream commented that he likes the change to the FCC, the change in the EDU for commercial users and he likes the more aggressive collection policy. Mr. Montstream would like to keep the rate increase to a minimum. He would like to go easy on the people already on the sewer who have been paying. Mr. Tyler explained they would need to take a hard look at the budget. Mr. Enderle explained there is another option out there to try to negate an increase. With West River Farms coming in, they expect 20 units this year. The Board could allow the use of FCC funds to negate the sewer use charge increase. Mr. Tyler explained that a lot of the CIP projects are infrastructure and FCC funds can be used for infrastructure. Mr. Enderle is concerned with continuing to hit the FCC fund. Mr. Enderle will prepare two different scenarios for the budget workshop, one with a rate of \$356 and the other with a rate of \$366. Mr. Enderle explained that when you keep the rate the same from year to year, you have charged too much to begin with. Mr. Alibozek explained that they have worked hard on this budget and he believes in it. He reminded the Board that Woodard & Curran's plan included a \$30 rate increase each year. He would like to keep the rate the same, but he is afraid they will lose their momentum. They need to keep moving forward and they need the Board to

support keeping the projects moving forward. Mr. Tyler would like to work toward a zero increase, if possible, use FCC funds.

Revision to Language of FCC Regulations

Mr. Anderson explained that in the time payment section there are too many shalls. If the payment is due prior to connection, how can you have a payment plan? Mr. Anderson felt this is a typo not a change to the regulation. A public hearing would not be needed. Attorney Lanza agreed. He will revise the wording.

Bill Sheet Review

Mr. Anderson commented that the budget is in line with where it should be. There were not any questions.

Superintendent's Report

Mr. Enderle reviewed the report. He reported that he was made aware of available CNR money for lead paint remediation. The Town has a new policy. If the money is there, they get bids, get the work done and submit the invoice. Abide completed four rooms. Mr. Enderle reported that Jon Ference has made good progress with the FOG program. It has been a busy month and a lot has been accomplished.

Mr. Montstream had a concern about a manhole on Bridge St. near Gardner St. Mr. Alibozek said that the repair is 1st on their list. The frame and the bricks are bad. Mr. Montstream explained that he respects the people on the sewer system. He supports a 3% increase, but is in favor of a \$6 or \$8 increase. He thinks a zero increase sends a bad message. Mr. Tyler explained they had been paying catch up the past two years. He would like to go over the budget very carefully. He would like to see a \$2 - \$8 increase; but he doesn't want to see them fall behind again. Mr. Enderle stated they would make the budget work. Mr. Montstream appreciates the work the staff does.

XIII. Adjournment

Motion: To adjourn the meeting at 8:29 p.m.
Riggott/Tyler

Respectfully submitted,

Laura Michael
Recording Secretary